RCNi

SUPPORTING STATEMENT TEMPLATE

**POST:** Senior Clinical Editor

**DEPARTMENT:** Editorial

**CANDIDATE NAME:** Click here to enter text.

This form supplements your CV and must be completed in order to be considered for the role for which you have applied.

Please answer questions 1 and 2, as well as complete the template below to provide evidence of how you meet the person specification for the above post. This form should be emailed, with your CV and equal opportunities form, to hr@rcni.com before the specified closing date for the post.

If you have any questions, please contact HR.

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| --- | --- |
| 1. Do you have a kinship/relationship with an RCNi board or staff member? Please answer yes or no.

If yes, please state name and relationship  | Click here to enter text.Click here to enter text. |
| 1. Have you been convicted of a criminal offence not spent under the rehabilitations of offenders act? Please answer yes or no.

If yes, please give details | Click here to enter text.Click here to enter text. |

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| --- | --- |
| EDUCATIONAL REQUIREMENTS | **EVIDENCE** |
| EssentialFirst degree or equivalentDesirableGraduate in English or a life science  | Click here to enter text. |
| **PROFESSIONAL/TECHNICAL & OCCUPATIONAL TRAINING** | **EVIDENCE** |
| DesirableQualification in publishing or editing, or APEL equivalentQualification in nursing or an allied health professionUp-to-date knowledge and understanding of laws relating to libel and copyrightTraining in people management | Click here to enter text. |
| EXPERIENCE | **EVIDENCE** |
| EssentialEvidence of having edited professional and/or scientific content for journal publication online and in printEvidence of substantial editing and rewritingEvidence of working with authors throughout the publication processDesirableKnowledge of relevant referencing systems and their application in practiceAn understanding of how social media works and its importanceKnowledge of Google analytics or similar system of reporting online use of contentWorking as a nurse or healthcare professionalManaging a team and/or line management of others | Click here to enter text. |
| SKILLS & KNOWLEDGE | **EVIDENCE** |
| EssentialKnowledge of current nursing issuesA willingness and ability to create and maintain a high-performance culture within the clinical editing team, and across the editorial department and the company as a wholeGood organisational skillsAbility to communicate effectively both orally and in writing | Click here to enter text. |
| OTHER REQUIREMENTS | **EVIDENCE** |
| EssentialAble to work autonomously while meeting the competing needs of a line manager and wider teamAbility to act as an ambassador for the company at all timesUnderstands what is meant by ‘equality of opportunity’ and is sensitive to this organisational objective at all timesDesirableAvailability to undertake overnight stays, sometimes at short notice | Click here to enter text. |

**Declaration**

By completing and returning this form, I certify that I have the right to work in the UK and that the information provided is correct and agree that if my application is successful it should form part of the basis of my engagement. I authorise RCNi to check the information that I have supplied as deemed reasonable by RCNi. I understand that falsification of qualifications or any other information may lead to my dismissal without notice. Where applicable, I consent that the organisation can seek clarification regarding professional registration details.